



*Delta Sigma Theta Sorority, Inc.*  
*Saginaw Alumnae Chapter*

*Committee Meeting Agenda/Minutes*

Committee Name/Chair: Finance Committee, Soror Gina Osborne

Meeting Date: Wednesday, March 18, 2020, Conference Call

Time: 8:00 PM – 9:00 PM

Invitees: Sorors President Lawrence-Webster, Georgia Barkley, Gwen Bowman, Tracy Floyd, Beverly Harge, Lisa Ingram, Melleretha Moses-Johnson and Deborah Williams

**Minutes**

- I. Attendees: Sorors President Lawrence-Webster, Bowman, Harge, Ingram, Moses-Johnson and Williams
- II. Identify Chair and Secretary for Meeting - Soror Osborne (both)
- III. Opening Prayer – Soror Gwen Bowman
- IV. National Dues
  - a. Discussed remittance of dues after the March deadline. Additional dates the chapter will remit to National are in June and September. The practice aligns to previous policy and procedures guidelines.
  - b. The June deadline is the date of chapter meeting, Sorors can mail dues at any time to the P.O. Box before the meeting. Sorors planning to attend Regional Conference should remit dues before registration opens in April.
- V. Program Planning and Finance Committee's Budget Timeline
  - a. Discussed meetings being virtual, Finance Committee meetings have been conference calls and will continue.
  - b. Soror Harge covered the Program Planning minutes and objectives.
  - c. The Finance Committee Budget Timeline
    - i. April 19<sup>th</sup> - Committee Chairs remit budgets to the Treasurer
    - ii. April 22<sup>nd</sup> - Finance Committee to review compiled 2020/2021 Chapter Budget
    - iii. April 28<sup>th</sup> - Finance Committee presents proposed budget to Executive Board
    - iv. May Chapter Meeting – Finance Committee presents proposed budget to Chapter
    - v. June Chapter Meeting – Chapter votes to approve the 2020/2021 fiscal year budget
- VI. Crimson and Crème Cotillion
  - a. Collection Date Schedule – provided, no concerns expressed during the meeting
  - b. Event Welcome Table & Finance Committee Roles – provided, confirmed fiscal officers nor the Finance Committee will have any responsibility at the event for tickets or manning the door.
- VII. For the Good of the Order – Chair requested if there were any open items, none brought forward
- VIII. Next Meeting's Topic Budget Review on -Wednesday, April 22<sup>nd</sup>
- IX. Closing Prayer – Soror Deborah Williams

Meeting Adjourned at (time):