



Delta Sigma Theta Sorority, Inc.
Saginaw Alumnae Chapter

Committee Meeting Agenda/Minutes

Committee Name/Chair: Finance Committee, Soror Gina Osborne

Meeting Dates and Times: April 15, 2020 7:30pm & April 23, 2020 5pm

Location: Conference Calls

Invitees: Soror President Karen Lawrence-Webster and Sorors Georgia Barkley, Gwen Bowman, Tracy Floyd, Beverly Harge, Lisa Ingram, Melleretha Moses-Johnson and Deborah Williams

April 18th Meeting Minutes

Attendees: Sorors Lisa Ingram, Georgia Barkley, Beverly Harge, Melleretha Moses-Johnson, Gina Osborne

- I. Opening Prayer
- II. Budget – discussed proposal to use a carry-over budget; the committee consensus was not to do so. The following key dates were reviewed: April 18th- Fundraising meeting, April 25th – revenue projections due to Executive Board.
- III. Dues – next remittance to National in June (Chapter deadline on the 15th)
- IV. Transition Documents – Finance fiscal officers should be working to complete them by the June 20th deadline.
- V. National Fiscal Year-End Requirements – discussed timeline and dates leading up to next fiscal year budget approved at the June 20th meeting and the annual AFR due August 31st.
- VI. For the Good of the Order – next meeting April 22 (working budget committee meeting)
- VII. Closing Prayer

April 23rd Working Finance Committee Meeting

Attendees: Soror President Karen Lawrence-Webster, Sorors Lisa Ingram, Georgia Barkley, Gwen Bowman, Melleretha Moses-Johnson and Gina Osborne

- I. Opening Prayer
- II. Budget –
 - a. Reviewed next fiscal year draft document; decision to follow timeline communicated
 - b. Established the timeline leading up to the chapter June 20 vote:
 - i. May 21st Committee Chairs remit budgets to Treasurer
 - ii. May 28th (7pm – 9pm) Committee budget meeting
 - iii. May 26th proposed budget reviewed at Executive Board meeting
 - iv. June 2nd proposed budget presented at the June Chapter meeting
 - c. Dues Budget projections – 36 members remitted in March, one additional as of the meeting. The committee agreed to contact Sorors regarding when or if they plan to remit dues for next year to use for budget projections (fundraising models, etc...)
- III. Meeting Adjourned